



# Volunteer Application

Northern Hills Federal Credit Union

If volunteering to help others is a mission that appeals to you,  
and you would like to help the credit union achieve its goals,  
simply complete and return the enclosed application.



**NORTHERN HILLS FEDERAL CREDIT UNION  
VOLUNTEER APPLICATION**

Name \_\_\_\_\_ SSN \_\_\_\_\_

Full Address \_\_\_\_\_

Applying for: \_\_\_ *Board of Directors* \_\_\_ *Supervisory Committee* \_\_\_ *Either Board or Committee*

Phones: Home \_\_\_\_\_ Cell \_\_\_\_\_ Work \_\_\_\_\_

Email Address: \_\_\_\_\_

Place of Employment \_\_\_\_\_

Address of Employment \_\_\_\_\_

Employer Phone # \_\_\_\_\_ How long with present employer: \_\_\_\_\_

Position/Occupation \_\_\_\_\_

**List all other positions held within the last ten years:**

**Educational Background (list highest grade completed):**

High School 8 9 10 11 12 \_\_\_\_\_ Name & State of School \_\_\_\_\_

College 1 2 3 4 5 6 7 8 \_\_\_\_\_ Name & State of School \_\_\_\_\_

Major/Field of Study \_\_\_\_\_

**Other training or experience:**

\_\_\_\_\_  
\_\_\_\_\_

**Please use the reverse side to briefly discuss your reasons for wanting to become a member of the Board of Directors or the Supervisory Committee.**

## NORTHERN HILLS FEDERAL CREDIT UNION ELIGIBILITY TO SERVE

To be qualified to serve as a Volunteer on the Board of Directors or the Supervisory Committee of Northern Hills Federal CU, the person shall be a member of the credit union who:

\_\_\_\_\_ is in good financial standing; has not defaulted in the payment of any monetary obligation; or has not caused this credit union to suffer a financial loss at any time in the past.

\_\_\_\_\_ has an established account for a minimum of 12 months.

\_\_\_\_\_ is at least 18 years of age and has not been convicted of any felony.

\_\_\_\_\_ is eligible for coverage by the blanket bond insurance required under the provisions of the law.

\_\_\_\_\_ is not a current or former employee of the credit union within the preceding five-year period. A director would not be eligible to apply for employment with the credit union until 5 years after expiration of term

\_\_\_\_\_ is not in the immediate family of any employee of the credit union.

\_\_\_\_\_ would try to understand the economic and social environment in which the credit union must operate.

\_\_\_\_\_ does not hold a position with another financial institution.

\_\_\_\_\_ has never been asked to leave or been resigned as an officer, director, agent, employee, consultant or representative of any other credit union or other financial institution.

The **Board of Directors'** primary responsibility is to clearly establish policy and to select competent management. Directors have ultimate responsibility for all operations and functions of the credit union.\*

The **Supervisory Committee's** (SC) primary responsibility is to safeguard the assets of the credit union, oversee required financial reporting objectives, and verify that sufficient internal controls are in place. The SC hires the annual CPA Audit and oversees membership verification of records. This Committee is the "watchdog" for the membership of the credit union.\*

\*For more information you may refer to [NCUA Rules & Regulations](#) and/or [The Federal Credit Union Act](#) at [www.ncua.gov](http://www.ncua.gov)

**NORTHERN HILLS FEDERAL CREDIT UNION  
CERTIFICATION AND AGREEMENT TO SERVE**

If elected or appointed to either the Board of Directors or the Supervisory Committee of Northern Hills FCU, I agree to serve and abide by the following\*:

- I will hold all information pertaining to credit union business and its members to be confidential in nature.
- I will be willing to take the time necessary to prepare for, attend and participate in regular and special Board meetings unless prevented by circumstances beyond my control. I would also participate in standing and ad hoc committees as required.
- I will cooperate with other Board members and support the majority decision.
- I will constantly seek self-improvement via participating in educational programs as available.
- Should I ever find myself under obligation to any other group or organization that is in conflict with the credit union, I shall disclose the conflict to the Board and refrain from voting on issues related to the conflict.
- I understand that if I fail to attend regular meetings of the Board of Directors for 3 consecutive months, or 4 meetings within a calendar year, or otherwise fail to perform any of the duties as a director or committee member, my position as director may be declared vacant by the Board and filled as provided in Article VI, Section 8, of the Bylaws.
- I will attend the credit union's annual planning session.
- I will act as a positive ambassador for the credit union and its services.

\*Some items may be specific to the Board of Directors only.

I pledge that I have read the qualifications for eligibility to serve on the Board of Directors and/or Supervisory Committee and certify that I meet those requirements.

I further pledge to carry out the duties and responsibilities commensurate with said office as promulgated in the Federal Credit Union Act and the bylaws of this credit union.

The signing of this form gives the credit union authorization to obtain information necessary to verify eligibility. I have read and agree to all Terms of Agreement.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date